

Programme Designer / Author: CLIVE DAVIES

Clive Davies has a vast experience in primary education. He has inspected more than 200 schools. Whilst a headteacher Clive's school gained a National Curriculum award and his school was featured in the Times Educational Supplement as one of 3 recognised for its quality practice. The development of pupil autonomy was at the heart of the culture of his successful headships. Clive is well known nationally and internationally having worked in schools throughout England and Wales as well as Dubai, Kuwait, Greece, Turkey, Holland, Cyprus, Germany and Spain. He was awarded an OBE for his services to education in 2007.

SOFTWARE DEVELOPMENT & TRIAL

"Thank you for selecting our school to trial your product, it has been a pleasure and we would consider purchasing it in the future"

This software was trialled by 50 Infant and Primary Schools from England. The trial took place during March/April 2009 and was for 1 Month. Practitioners had 2 weeks to get used to the device over Easter and then 2 weeks of using it all day, every day in the classroom.

A small percentage of these schools failed to get the software loaded on their machines or didn't return feedback, however, from those schools that did feedback their findings, 99% said they would purchase this product.

The feedback was overwhelmingly positive and these schools and practitioner's suggestions and feedback has helped to shape the product into what it now is. We would like to express our thanks to those schools that took the time to attend the pre-trial meeting, carry out the trial and feedback their results. These schools have been offered a big discount on purchasing the product as a thank you.

'I particularly liked the way that the information automatically transferred to the database software held on the laptop, without having to press anything or select an option button.'

'Once the information was transferred onto the laptop software, it was very easy to locate and view the information; the fact that the assessment information could be viewed all on one page was also very helpful.'



A unique software system for Recording Progress in the EYFS

'A fantastic idea that will save teachers a lot of time on completing photographic and video evidence files, and take us a step closer to providing parents/carers with electronic access to their child's assessment information.'





*Foundation Stage
Practitioner*

www.focusfingertips.co.uk

BIN THOSE POST IT NOTES!!!

This brand new software (for a Mobile Phone or PALM Device) will revolutionise the way foundation stage practitioners' record evidence on a day to day basis.

This exciting new system allows you to:

-  take a photo
-  capture up to 30 seconds worth of video
-  record audio clips
-  add text

All of this is done on an easy to use Mobile Phone or PALM Device.

- * The information is then transferred automatically to your laptop/ computer (while you have a cup of coffee). The software will allocate this information for each child into their personal electronic record.
- * This information can then be saved to compact disk for parents and could be ideal in helping you meet the 2012 requirements for parental access to children's records on-line.
- * Each child will have an automatically created 'Learning Diary' which will detail progress and photographs. This can be edited by the practitioner and is ideal for parents evening, reporting to parents or downloading for hard copies.

HOW DOES IT WORK?

- Teachers will be required to firstly set up the academic year, teachers name and classes. All children for that class will need to be entered in and assigned to the correct class.
- Once your device is synced with your laptop/computer (done automatically simply by connecting it with a cable), you can then start collecting evidence. You do this by using your mobile phone or PDA device to take a photograph, record audio or a short video clip or input text on your device.
- See the example opposite for how easy it is to take a photograph and store it to a child's personal record.
- When you sync your computer, this evidence plus notes and assessment levels will all transfer over to the pupil(s) record(s). You can then produce reports from this data and an individual 'learning diary'.

REPORTING

Fingertips provides you with 4 reports;

- A Pupil Overview Report
- A Class Overview Report
- An Achievement Overview Report
- A Learning Diary

'I found the Fingertips software very useful, and a package of this kind would be extremely beneficial, not to mention time saving! Having showed my partner teacher and Head teacher the software, we would be keen to use it within our setting.'

PUPILS LEARNING DIARY

Every time you collect photographs and input text for a pupil this is also being stored in a learning diary. You can print this off at any time for any pupils and it will provide you with a report, ideal for reporting to parents. It will contain photographs and comments of progress and achievement. This can be reviewed and edited, and even exported to word or another format, allowing you to customise this with your school logo.

'Good that you can add notes to videos and photos rather than having to match a post it note up to a print out'



For more information, visit
www.focusfingertips.co.uk

Placing your Order.....



01457 821818



01457 878205



www.focus-education.co.uk



Focus Education (UK) Ltd, Talking Point Conference & Exhibition Centre,
Huddersfield Road, Scouthead, OL4 4AG



ITEM	LICENSE	PRICE	TICK	TOTAL
FINGERTIPS SOFTWARE	Up to 35 pupils	225.00		
	Additional 35 pupils	175.00		
	A Further 35 pupils	125.00		
HARDWARE PACKAGES	QUANTITY	PRICE	QTY	TOTAL
	HP Mobile Phone	£416		
	HP Mobile Phone & Toshiba Laptop	£1069		
POSTAGE				7.00
TOTAL COSTS				

If you have requested more than one phone or laptop, you will be contacted with the revised **discounted price**. You do not have to purchase the phones or laptops through Focus, you can order and purchase thee from most good mobile phone retailers.

Please answer the following questions (this will enable us to unlock your software for the correct amount of pupils and classes):

<i>How Many Pupils are in each Class that you will be using Fingertips with:</i>	
Class One	
Class Two	
Class Three	
Class Four	

How Many Laptops will you be installing Fingertips on? _____

How Many PDA Devices will you be using in total? _____

Please send my order for the attention of: _____

Position: _____ Date: _____

Purchase Order Number: _____

School Name: _____

Address: _____

Telephone Number: _____ Fax: _____

Email: _____

By providing your email address you will be sent a confirmation email from Focus Education once your order has been processed, followed by an email confirming your order has been despatched. This will provide you with a tracking number so you can track and trace your order every step of the way!

Please ensure you read the terms and conditions before sending this order to Focus.

CUSTOMER SERVICES 01457 821818

FREE TRIAL OF FINGERTIPS SOFTWARE

All customers ordering this product will receive the software in a box with cd rom and accompanying instruction booklet. You will have the opportunity to **trial this software FREE for 10 days**. After this you will be required to enter a product key which will be a binding contract to purchase this software. Once the product key has been entered, you cannot return or exchange this software and you will not be liable for a credit note or refund.

Should you choose not to purchase the software after the 10 day trial, you will be required to return the boxed software in the original condition it was sent to you in. Postage charges to return this product are your responsibility.

If you are unsure as to whether you want to purchase the product and do not want to incur return costs, please download the free trial of the software from the focusfingertips website at www.focusfingertips.co.uk. In order to properly trial this product, you will need a mobile phone, PDA device and laptop that adheres to the minimum specification listed on page 4. For further information regarding this free trial, please contact customer services.

Discounts

Focus does offer 10% discount on publications purchased at a conference and taken away. This offer excludes laptops and mobile phones. For more information on the extensive range of courses on offer, please see the website at www.focus-education.co.uk

Delivery Costs

Orders of £20 and under £3
 Orders over £20 £7
 Orders placed online FREE

At Focus Education we aim to deliver all orders placed before 12 noon within 48 hours, excluding weekends. Delivery costs are free if customers order through the publications shop at www.focus-education.co.uk

Payments

Payment can be made upfront or on receipt of the goods. Focus can invoice your school. Payment can be made via cheque, bacs or credit card. Please contact customer services for further information.

Aspect IT Ltd Mobile Phone Terms & Conditions

- 1) **General Terms**
 - a) All phones provided by Aspect IT Ltd are SIM free & not locked to any provider.
 - b) The phones do not come pre-installed with the Fingertips software.
 - c) Aspect IT Ltd is not responsible for SIM cards inserted into the phone. You must check with your SIM provider that the SIM will work with the phone & receive suitable coverage.
 - d) Aspect IT Ltd accepts no responsibility for SIM's not functioning or any associated charges.
 - e) No upgrades are available for any mobile phones purchased from Aspect IT Ltd.
 - f) Aspect IT Ltd accepts no responsibility for lost, damaged or stolen phones & any associated charges.
 - g) No insurance is provided by Aspect IT Ltd against data loss due to a phone failure.
 - h) Aspect IT Ltd accepts no responsibility for 3rd party software or updates that you install.
 - i) Payment must be received within 30 days & interest may be charged for late payments.
 - j) Any claim for loss or damage shall be Ltd to the sum paid by you for the goods.
 - k) If any provision is found by court or other competent authority to be void or unenforceable, such provision shall be deemed to be removed & the remaining provisions shall continue in full force & effect.
 - l) These Terms & Conditions are subject to change without any notice.
- 2) **Delivery**
 - a) All phones are sent recorded delivery & Aspect IT Ltd is not liable for delays or failed deliveries.
 - b) All items are subject to stock availability & subject to price changes without notification.
 - c) You must sign for the goods to acknowledge that you have received them.
 - d) If your goods fail to arrive within 7 days of dispatch, we will firstly investigate the delivery with the courier & then offer you either a full refund or a suitable replacement.
 - e) Where an incorrect delivery address has been supplied we reserve the right to charge for any additional carriage costs incurred.
 - f) Claims for damage, delivery discrepancy etc. should be made within 48 hours of delivery - claims will not be accepted after this time. Please sign the consignment document 'UNCHECKED', as we cannot otherwise accept any claims for damage in transit.
- 3) **Warranty Returns**
 - a) If you wish to return any goods you must notify Aspect IT Ltd & we will issue you with a unique RMA number if the return is authorised. Please note that you should not send any goods back until you have received this RMA authorisation number, otherwise we will be unable to process your return. Please follow all instructions that accompany the RMA number carefully.
 - b) Call 0845 5212 080 & ask for the warranty returns department.
 - c) All phones come with standard manufacturers warranties of 12 months unless otherwise stated.
 - d) Any faults that occur due to software installation, software updates, accidental damage or deliberate damage are not covered under any warranties by the manufacturer or Aspect IT Ltd.
 - e) If products are returned and found to have no fault or the fault is from negligence or accidental or deliberate damage, Aspect IT Ltd will return the goods to you and charge for the delivery.
 - f) Ensure that products are returned in suitable packaging. It is important to note that when returning your phone we recommend insurance is taken out should the item go missing in transit.
 - g) Aspect IT Ltd will not be responsible for any missing items and not be responsible for the items during transit as they remain your property (covered by your postal insurance).
 - h) When you have received an RMA number, Aspect IT Ltd will provide you with the return address.
- 4) **Cancellation**
 - a) You have the right to cancel your order for phones at any time after you place your order & up to 3 days from receiving delivery of the item. After this period the order is non cancellable.
 - b) If the item is to be returned, it must not have been used, must not have had any additional software installed onto it, be in perfect condition & it must be returned in its original packaging.
 - c) Aspect IT Ltd reserve the right to either reject the cancellation or levy a charge if the goods are not returned in a satisfactory condition.

Aspect IT is committed to providing excellent customer service & these terms & conditions do not affect your statutory rights.

For further information on Focus Education's or Aspect IT's terms and conditions, please visit the fingertips website at www.focusfingertips.co.uk

EXAMPLE: COLLECTING EVIDENCE

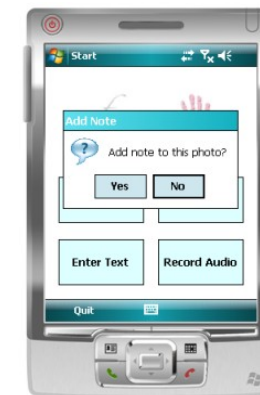
You can collect evidence by taking a photo, recording audio, video or inputting text.



Select Evidence Method



Take Photograph



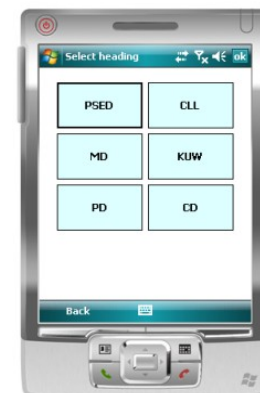
Do you want to add a note?



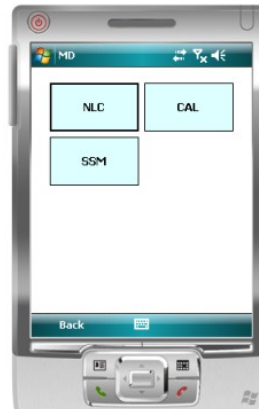
If so, add your note



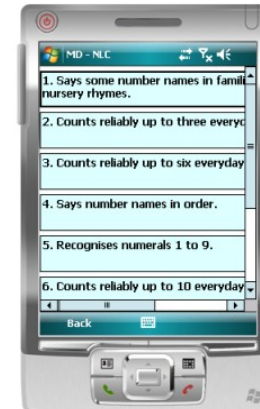
Assign evidence to pupil(s)



Select Assessment Heading



Select Assessment subheading



Select Assessment Level



Return to main menu-start again

Minimum Specification for Computers



Requirements:

- Windows 32 Bit PC running Windows XP SP3 or Vista.
- Windows PC with 2Ghz or faster processor, 2GB RAM and a minimum of 2GB free disk space.
- A touch screen mobile device, running Windows Mobile 6 or 6.1,
- A mobile device which is capable of taking photos, recording video and recording audio.
- Active Sync (XP) or Windows Mobile Device Centre (Vista) installed and configured to work with your mobile device.

Speeding up Installing

- Ensure you have all the latest Windows updates.
- Install Windows Installer 4.5
- Install .NET Framework 3.5 SP1

Mobile Phones / PDA Devices

Recommended for use with Fingertips

- HTC TOUCH DIAMOND
- HP IPAQ

Most good mobile phone retailers can supply you with one of the above models. These recommendations have come from the schools that have trialed this software in its development. All trial schools were contacted and asked for their feedback on the choice of device they had purchased and the above 2 had the most positive feedback. Schools would recommend these devices to other customers purchasing a device for use with this software.

You are free to choose your own device to operate with this software; however, it must meet a number of conditions:

- It must have windows 6.1 or above on
- It must have a touch screen.
- It must be able to take photo's, video clips, sound bytes and you need to be able to type text into it
- You will need a cable to connect your device to your laptop



Fingertips Support from Aspect IT

Support for Fingertips is available for **only £99 per annum** from programme developers, Aspect IT Limited.

For this small cost, Aspect IT will provide you with:

- A telephone and email help desk facility, open Monday to Friday, 9am to 5pm.
- Telephone support, providing you with guidance and explaining any queries you may have.
- Remote support, by connecting easily and securely to your PC via the Internet (only with your consent) to help you use Fingertips effectively.

The support will also entitle you to receive updates for small service releases throughout the year.

INSTALLATION & TRAINING

Installation

Aspect IT provides an on-site installation service within England.

This service will provide you with an experienced IT engineer at your school to install Fingertips and train you on using the software effectively.

The cost for an on-site installation is £ 395 per day and if accommodation is required, it is £80 per night.

Remote Tutorial

To ensure you start using Fingertips in the best possible way, Aspect IT offers a half hour remote tutorial for only £30.

For this small cost, Aspect IT will connect remotely to your PC via the Internet and will show you how to configure and use Fingertips, from setting up pupils to creating and amending records of achievements.

Background to Aspect IT

Aspect IT are a leading IT services provider based in the North West of England, providing Software Development, IT Support and other IT related services.

For more information on other IT related services provided by Aspect IT, please visit <http://www.aspectit.co.uk>

To discuss your requirements further or to organise support from Aspect, please telephone 0845 5212 080

(All prices are exclusive of VAT and subject to change. Full Terms & Conditions available upon request)

YOU CAN NOW PURCHASE MOBILE PHONES AND LAPTOPS WITH YOUR FINGERTIPS SOFTWARE!

You can now purchase mobile phone devices and laptops from software developers, Aspect IT. Order them through Focus and we can arrange to post them out to you with Fingertips and you can be invoiced at your school. You will receive one invoice from Focus for the software and one invoice from Aspect for the phone or laptop.

- **HP Phone £416 each** (this includes a free years annual support & installation help for Fingertips) Each phone comes with a 12 month warranty. Discounts available for multiple purchases of phones. Please contact the Focus Office for more details....
- **HP Phone & Toshiba Laptop Package £1069** (this includes a free years annual support). You can receive your laptop and phone with Fingertips already pre-installed onto it. If you require multiple laptops and phones we can offer you a discounted package. Please contact the Focus Office for more information...

THESE COSTS DO NOT INCLUDE THE FINGERTIPS SOFTWARE. IF YOU REQUIRE HELP COSTING UP YOUR REQUIRED PACKAGE, PLEASE CONTACT THE OFFICE ON 01457 821818.